



**CONCORDIA
LUTHERAN
SEMINARY**

7040 Ada Boulevard
Telephone:
Fax:
Email:
IM:

Edmonton, AB T5B 4E3
(780) 474-1468
(780) 479-3067
admissions@concordiasem.ab.ca
cls.7040.ada@hotmail.com

Application for Enrollment - Master of Divinity program

General Information

1. **COMPLETING THE APPLICATION FORM:** Print in ink (or type) all information. The form must be complete in every detail. Answer N.A. (Not Applicable) for all items which do not apply to you.
2. **APPLICATION FEE:** A non-refundable Application Fee of \$30.00 is to accompany this form. Cheque or money order is to be made payable to Concordia Lutheran Seminary.
3. **OFFICIAL TRANSCRIPTS:** Official Transcripts from ALL universities/colleges attended must be furnished before application can be considered. It is the responsibility of the applicant to ensure that all Official Transcripts are furnished in a timely manner.
4. **REFERENCE LETTERS:** The applicant is not required to request letters of reference from his pastor or other referees. The seminary's Director of Admissions will request these on the applicant's behalf after the application has been received.
5. **CRIMINAL RECORD CHECK:** A Criminal Record Check (including the 'Vulnerable Persons/Sector' check) must be obtained by the applicant and submitted to the seminary. This can be obtained from your nearest RCMP detachment or local police service. There is usually a charge for this, and it may take several weeks to process your request. Contact your local police service or RCMP detachment for information on the request process. The website for Edmonton Police Information Checks is <http://www.police.edmonton.ab.ca/pages/infocheck/>
6. **GRADUATE RECORD EXAM:** Consistent with the practice of other theological seminaries throughout North America, CLS requires that applicants take the Graduate Record Exam (General Test). Regular administrations of the GRE take place at most universities throughout the world. In addition, it can now be taken by computer at a number of locations throughout North America. Contact the graduate department of the university closest to you for information on registering for either the written test or the computer-based test. If you are in the Edmonton area, you can take the computer-based test at the Prometric Testing Centre (Sylvan Learning Centre), 6715 177 Street. Phone (780) 415-4164 for information. GRE test results are released only to accredited academic institutions. You will need to indicate that the GRE test results are to be sent to: Director of Admission, Concordia Lutheran Seminary, 7040 Ada Boulevard, Edmonton, AB T5B 4E3. Our GRE institution number is 2606.
7. **BIBLICAL LANGUAGES:** Applicants who have not completed the Hebrew or Greek language requirements may be permitted to take a year of pre-MDiv study (part-time) which would include one language and a couple of courses at the seminary. The second language would be taken during the following summer. If an applicant has completed one of the language requirements before entry, he may be allowed to take the second language at Concordia University College of Alberta (CUCA) during the year as well as a reduced load of seminary courses. CUCA offers the languages in alternate years, Hebrew in even years (2008-09), Greek in odd years (2009-10). To enroll in these courses you must contact CUCA directly (780-479-9250 or registrar@concordia.ab.ca). Other options include correspondence lessons for Greek through Prairie Bible College anytime during the year (1-800-785-4226 or distance.ed@pbi.ab.ca). In some years, the seminary may choose to teach a language course to enable applicants to complete the entrance requirements.
8. **COLLOQUY PROGRAM:** Colloquy students apply through your Lutheran Church – Canada District President.
9. **KEEP THIS:** Keep this front page of your application for reference throughout the application process. There is a checklist on the back of this page to assist you with your submission of a *complete* application package.

APPLICATION SUBMISSION CHECKLIST

- ✓ CHEQUE OR MONEY ORDER FOR \$30.00 MADE OUT TO "CONCORDIA LUTHERAN SEMINARY"
- ✓ ALL QUESTIONS ANSWERED (OR COMPLETED WITH "N.A.") ON THE APPLICATION FORM
- ✓ INCLUDED ADDITIONAL PAGES FOR LONG ANSWER QUESTIONS ON PAGE 7
- ✓ REQUESTED CRIMINAL RECORD CHECK FROM LOCAL POLICE SERVICE OR RCMP DETACHMENT (including 'Vulnerable Persons Check')
- ✓ WROTE GRE, RESULTS DIRECTED TO CLS
- ✓ SUBMITTED OFFICIAL TRANSCRIPTS FROM ALL POST SECONDARY INSTITUTIONS WHICH I HAVE ATTENDED
- ✓ INCLUDED ADDITIONAL LETTER INDICATING SPECIAL CIRCUMSTANCES FOR CONSIDERATION OF APPLICATION (FOR APPLICANTS SEEKING NON-DEGREE ADMISSION ONLY)
- ✓ OFFICIAL GRADES FROM TOEFL PROFICIENCY EXAM (INTERNATIONAL APPLICANTS ONLY)
- ✓ LETTER OF RECOMMENDATION FROM HOME CHURCH BODY (INTERNATIONAL APPLICANTS ONLY)
- ✓ SIGNED AND DATED APPLICANT DECLARATION
- ✓ NEW STUDENTS MUST BE IN EDMONTON BY THE LAST WEEK OF AUGUST TO ATTEND THE REQUIRED 'NEW STUDENT ORIENTATION AND RETREAT' (see Academic Calendar for dates)

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Attach a recent photograph here.

Enclose a photograph of fiancée or wife.

(Passport-style photographs are preferred.)

Application for Enrollment Master of Divinity program

All information is to be typed or printed in ink. The form must be complete in every detail. Answer N.A. (Not Applicable) for all items which do not apply to you.

Date of Application (dd/mmm/yyyy):					
APPLICANT INFORMATION					
First Name		Middle Name(s)		Last Name	
Permanent Address					
City		Province		Postal Code	
Phone	()	E-mail Address			
Alt. Phone	()	Alt. E-mail Address			
Country of Citizenship		S.I.N.			
Date of Birth (dd/mmm/yyyy)					
Place of Birth (city, province)					
FAMILY INFORMATION					
Father's Name		Religious Affiliation			
Mother's Maiden Name		Religious Affiliation			
Parents' Marital Status (circle one)	Married	Living Together	Separated	Divorced	Father Deceased Mother Deceased
Brothers' and Sisters' Names and Ages:					
Name and address of person (other than wife) to be notified in case of emergency:					

EDUCATION

List the high schools and all universities/colleges you have attended. (If you have not completed a bachelor's degree and are seeking admission under the 'Non-Degree Student Admissions Policy', you must cite, in writing, circumstances indicating that it is unrealistic for you to obtain a bachelor's degree prior to enrollment. See 'Non-Degree Student Admissions Policy' in the current Academic Calendar)

High School (Name & Location)				Academic Years of Attendance	
High School (Name & Location)				Academic Years of Attendance	
University/College (Name & Location)				Academic Years of Attendance	
Major		Minor		Degree and Year of Graduation	
University/College (Name & Location)				Academic Years of Attendance	
Major		Minor		Degree and Year of Graduation	
University/College (Name & Location)				Academic Years of Attendance	
Major		Minor		Degree and Year of Graduation	

Date of Intended Admission to Concordia Lutheran Seminary (mm/yyyy) _____

Have you ever applied for admission to another seminary?		If yes, which one(s) and when?	
Have you ever enrolled at another seminary?		If yes, which one(s) and when?	
How long were you there?		Give reasons for discontinuing.	

Have you ever been denied admission to, or expelled from, or been asked to leave a college, university, or seminary? _____

If yes, explain the circumstances on a separate sheet of paper.

Do you consider your scholastic record an adequate index of your academic abilities? If no, please explain on a separate piece of paper. _____

Note: Official Transcripts from ALL universities/colleges attended must be furnished before application can be considered.

CHURCH MEMBERSHIP

Home Congregation Name					
Address		City, Province		Postal Code	
Pastor's Name		Name of Church Body (e.g.: Lutheran Church-Canada)			
Name of Church District					
Year Baptized		Year Confirmed		Number of Years a Member of a Lutheran Church	
Previous Church Affiliation					

Note: A letter of reference will be requested from your pastor.

HEALTH

Condition of Your Health			
Note any previous or current illnesses of a serious nature (other than childhood diseases)			
Describe any physical handicaps you have, e.g. speech impairments			

MARITAL STATUS						
(Circle one)	Single	Not quite single nor engaged	Engaged	Married	Year of Marriage or Engagement	
Wife's / Fiancée's First Name			Middle Name(s)			Maiden Name
Date/Place of her birth (dd/mmm/yyyy)			City/Province			

Complete the following if it is different than yours:

Address	
Religious Affiliation	
Pastor	
Home Congregation	

Is your spouse a Christian?		Is your spouse supportive of your attendance at Seminary?	
Her Occupation or Year in School		Her Parents	
Your Children's Names (include family name if different from yours) and Birthdates			
Have you been previously married?		Date of Marriage	Termination Date
Reason for termination of marriage (Circle one)	Death	Divorce	
Children by previous marriage? (include ages)			
Has your wife/fiancée been previously married?		Date of Marriage	Termination Date
Reason for termination of marriage (Circle one)	Death	Divorce	
Children by previous marriage? (include ages)			
Note: If you or your spouse have ever been divorced, you will be sent a copy of the seminary's policy concerning divorced applicants and spouses			

WORK EXPERIENCE			
List in chronological order the positions in which you have been employed. OR – Attach a résumé.			
Inclusive Dates	Employer	Address	Type of Work or Position
Note: A Criminal Record Check is required as part of the admission requirements			

ACTIVITIES AND ABILITIES (use a separate sheet of paper if necessary)

List your leisure time activities or hobbies:

What specialized or professional training have you undertaken?

What other specific vocational abilities or other talents have you developed?

What honours, awards, or significant achievements characterize your career to date?

FINANCIAL INFORMATION

Indicate the extent of any present indebtedness and plans for repayment:

Indicate below the sources of financial aid available to you.

SOURCE	AMOUNT	NAME of SOURCE	Do you intend to seek part-time employment? (circle one)	
			Yes	No
Parents	\$			
Relatives	\$		Does your wife/fiancée intend to seek part-time employment? (circle one)	
Congregation	\$			
District	\$		What is the amount per month that you hope to earn?	
Loan	\$		What is the amount per month that she hopes to earn?	
Scholarship	\$			
Savings	\$			
Other	\$			

REFERENCES

Provide the names and addresses of four unrelated adults who have known you well for a period of time. The seminary will contact these individuals on your behalf to request letters of reference. Do not include your present pastor on this list. For LCC or LCMS college graduates, a letter of reference will also be requested from the president of the institution.

Note: All material received from references will be kept in confidence.

Name of a University Official or Instructor	
Full Mailing Address	
Name of a Recent Instructor	
Full Mailing Address	
Name of a Recent Employer	
Full Mailing Address	
Other reference	
Full Mailing Address	

LONG ANSWERS

Please answer the following questions on a separate piece of paper and submit them with your application (if you answer "yes" to any of questions 12 through 19, give details):

1. What individuals, factors, and deliberations have prompted your desire to study for the office of public ministry in Lutheran Church Canada? Be specific.
2. What is your reason for applying to Concordia Lutheran Seminary in particular? How did you hear about the ministerial preparation program of Concordia Lutheran Seminary?
3. Describe the personality which you think would be most effective and appropriate for the work of a pastor.
4. What do you think are your best qualifications which recommend you for your chosen vocation?
5. What spiritual, emotional, and academic characteristics or other personal factors would you most like to change or develop in yourself in order to improve your effectiveness as a future pastor?
6. Which persons, factors, or incidents in your life have most influenced you, and in what ways?
7. Interpret in your own terms the meaning of your faith for your life.
8. Itemize and describe the church-related experiences which you have had to-date. Tell exactly what your duties were and the dates when they were performed. Also indicate the name of the pastor(s) under whom you performed these activities. What other volunteer work have you done in the Church or wider community? Please make this section of your application as complete as possible.
9. Describe the type of ministry for which you wish to prepare.
10. What are the five best books which you have read within the last three years?
11. Which magazines, journals, newspapers, or online publications do you read regularly?
12. Have you ever been charged with sexual harassment, rape, child molestation, prostitution, soliciting a prostitute, or any act of public indecency?
13. Have you ever used an illegal substance?
14. Do you have, or have you ever had, counseling or treatment for a chemical dependency?
15. Have you ever been treated for mental illness, including clinical depression?
16. Have you ever been arrested for, charged with, or convicted of a criminal offense under the Criminal Code of Canada or the equivalent in any other country??
17. Have you ever engaged in a homosexual act?
18. Have you ever lived in a conjugal relationship outside of marriage?
19. Are you aware of anything else in your background which might call into question your suitability for the office of public ministry in Lutheran Church Canada?

APPLICANT DECLARATION

Read the Applicant Declaration before signing the *Application Form*. Your signature must be original and in ink.

I certify that all the information submitted in this application is true to the best of my knowledge, that statements made in connection with this application are true and complete in all respects and that no information has been withheld.

I agree to comply with the standards and regulations as outlined in the current Academic Calendar and the Student Handbook (available on website). Completion of this application gives express permission to Concordia Lutheran Seminary to request from other institutions my academic transcripts in addition to those already submitted, and to request from my references (as indicated on this application) information relevant to the Master of Divinity program and certification in Lutheran Church-Canada.

I acknowledge that the information contained herein is required to determine my eligibility for admissions, for administration of the academic programs, for evaluating progress and suitability for the office of public ministry in Lutheran Church – Canada, and for the provision of student services and financial aid at Concordia Lutheran Seminary.

I hereby voluntarily waive any right or privilege to inspect or challenge the content and comment expressed in references given as part of this application procedure. I expect that the observations made shall remain confidential and the property of Concordia Lutheran Seminary.

Signature		Date signed (dd/mmm/yyyy)	
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The personal information on, or in conjunction with, this form is collected in accordance with the provisions of the Personal Information Protection Act and will be used and disclosed only in accordance with the provisions of that Act. Information about the use and disclosure of this information may be obtained from the Privacy Policy or contacting the Privacy Officer at Concordia Lutheran Seminary, 780-474-1468, 7040 Ada Blvd. Edmonton, AB T5B 4E3.

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servants for Jesus' sake